



# Havering

LONDON BOROUGH

## COUNCIL

## INITIAL AGENDA

**7.30 pm**

**Wednesday  
27 February 2013**

**Council Chamber -  
Town Hall**

Members of the Council of the London Borough of Havering are summoned to a meeting of the Council as shown to deal with the business indicated below

**Ian Burns**

**Acting Assistant Chief Executive**

For information about the meeting please contact:

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**OR**

Anthony Clements (01708) 433065

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## AGENDA

**1 PRAYERS**

**2 APOLOGIES FOR ABSENCE**

To receive apologies for absence (if any)

**3 MINUTES**

To sign as a true record the minutes of the Meeting of the Council held on 30 January 2012 (to follow)

**4 DISCLOSURE OF PECUNIARY INTERESTS**

Members are invited to disclose any pecuniary interest in any of the items on the agenda at this point of the meeting.

*Members may still disclose any pecuniary interest in an item at any time prior to the consideration of the matter.*

**Note** – please also refer to note (2) on page 3 following.

**5 ANNOUNCEMENTS BY THE MAYOR, BY THE LEADER OF THE COUNCIL OR BY THE CHIEF EXECUTIVE**

To receive announcements (if any)

**6 PROCEDURE**

To consider any procedural motion in relation to the conduct of business for this meeting.

**7 THE COUNCIL'S BUDGET 2013/14**

- A To consider the report of the Cabinet of 13 February 2013 (to follow):
- B To note the decision of the Greater London Authority on its budget and precept for 2013/14 and the effect thereof on the Council's budget (to be tabled at the meeting)
- C To agree a budget for 2013/14; and then
- D To set the Council Tax for 2013/14

**MEMBERS ARE ASKED TO RETAIN THE  
REPORT TO CABINET ON 13 FEBRUARY  
FOR REFERENCE AT THIS MEETING**

**Notes**

- (1) The Council has a legal obligation to set a Council Tax for 2013/14.
- (2) Section 106 of the Local Government Finance Act 1992 imposes restriction on voting in respect of any Member by whom any Council Tax has remained unpaid for at least two months.

**Any Member in doubt as to the position may seek advice before the meeting from the Group Director, Finance & Commerce or the Assistant Chief Executive, Legal & Democratic Services.**

- (3) The Cabinet's Report will refer to the Chief Executive's report to the Cabinet.

**Members are asked to retain their copy of the Cabinet Report for this purpose.**

- (4) Council Procedure Rule 3 applies to the order of business at this meeting.
- (5) By Council Procedure Rule 13.4(d), the speech of any Group Leader (or Member nominated to speak on behalf of a Group Leader: any Group Leader should announce any such nomination when the Mayor invites that Leader to speak) on any motion or amendment relating to the Council Tax should not exceed **twenty minutes**. Participants in general debate may speak for five minutes.
- (6) Council Procedure Rule 11.8 governs amendments to motions and reports at this meeting. Any amendment must be such that the it would, if passed, enable a robust budget to be set in the view of the Chief Financial Officer [as it is imperative that there is a level playing field, any new base information relating to or affecting Council tax that comes to light after the Cabinet has made its Council tax recommendations will be supplied to all Groups at the same time by the Section 151 Officer].

**MEMBERS ARE ASKED TO RETAIN THE  
REPORT TO CABINET ON 13 FEBRUARY  
FOR REFERENCE AT THIS MEETING**

### Agenda Timetable

		Date
1	Publication of INITIAL Agenda [Rule 6 and Appendix]	Thursday 7 February
2	<b>Last date for receipt of notices of motion</b> [Rule 11.1]	<b>Tuesday</b> <b>12 February</b>
3	<b>Publication of REVISED Agenda</b> [Rule 6]	<b>Thursday</b> <b>14 February</b>
4	<b>Last date for receipt of questions</b> [Rule 10.2(a)(i)]	<b>Monday</b> <b>18 February</b>
5	<b>Last date for receipt of notice of amendments to motions published in the Revised Agenda</b> [Rule 11.6(a)]	<b>Monday</b> <b>18 February</b>
6	<b>Last date for receipt of notice of intention to present a petition</b> [Rule 23]	<b>Monday</b> <b>18 February</b>
7	<b>Issue of FINAL AGENDA incorporating all agenda papers (but it may be necessary to publish Supplementary Agenda(s))</b> [Rule 6]	<b>Tuesday</b> <b>19 February</b>
8	<b>Last date for receipt of notice of amendments to reports issued with the Final Agenda</b> [Rule 11.7(a)]	<b>Monday</b> <b>25 February</b>

#### **NOTES:**

- (1) **The deadline on the dates specified is midnight in each case.**
- (2) The order and content of items published in the Initial and Revised Agendas are provisional. The definitive documents are published in the Final Agenda (and any subsequent Supplementary Agenda).
- (3) The order of the Final Agenda is printed subject to any variation that may be agreed at the meeting by procedural motion or direction of the Mayor.